



NOTICE OF MEETING

WHO: Nashua Regional Planning Commission

WHEN: Wednesday – January 21, 2026 @ 7:00 P.M.

WHERE: NRPC Conference Room, 30 Temple Street, Suite 310, Nashua, NH. If you are unable to attend in-person, you may participate remotely through [Zoom](#):

Meeting ID: 859 6663 5472

Passcode: MPOjan26

AGENDA

7:00 pm - Call to Order

1. Welcome and Introductions (7:00)
2. Privilege of the Floor (7:05)
3. Approval of Minutes – November 19, 2025 (**Action Item**) (7:10)
4. MPO Policy Committee (7:15)
 - a. **Public Hearing:** NRPC FY2025-2028 Transportation Improvement Program (TIP) and FFY2023-2050 Metropolitan Transportation Plan (MTP) Amendment #3 (**Action Item**).
 - b. FFY2025-2028 TIP January Minor Revisions (**Information Item**).
 - c. Position on Potential Turnpike System Toll increase (**Action Item**)
 - d. Position on Potential Gas Tax increase (**Action Item**)
 - e. Presentation: Camille Correa, NTS Transit Administrator - Nashua Transit System Public Transit Agency Safety Plan & Transit Asset Management Targets (**Information item**)
 - f. Demonstration of NRPC Project Tracker & TIP Management Software (**Information Item**).
 - g. Other Transportation updates
5. Other Business (8:30)
 - a. NRPC Regional Plan
 - b. Other Updates
6. Commissioner Roundtable (8:40)
7. Adjourn (9:00)

Next NRPC Commission Meeting: Wednesday, April 15, 2026



**DRAFT MINUTES
NASHUA REGIONAL PLANNING COMMISSION
November 19, 2025
In-Person Public Meeting with Zoom Attendance Option**

Members Present:

Will Ludt, Town of Amherst	Ralph Boehm, Town of Litchfield
Jason Hennessey, Town of Amherst (Zoom)	Tim Tenhave, Town of Merrimack
Danielle Pray, Town of Amherst	Chris Costantino, Town of Milford (Zoom)
Jerry Roche, Town of Brookline	Camille Correa, City of Nashua
Alan Rosenberg, Town of Brookline (ALT)	Paul Dadak, Town of Pelham
Joseph Garruba, Town of Hollis	Jennifer Beck, Town of Wilton
Ed Van Der Veen, Town of Hudson	Kermit Williams, Town of Wilton
Kimberly Queenan, Town of Litchfield	Heather Corbett, Town of Pelham

NRPC Staff Present:

Jay Minkarah, Executive Director
Kate Lafond, Assistant Director
Matt Waitkins, MPO Coordinator
Emma Rearick, Environmental Planner III
Salem Quinn, Admin/Communications Coordinator

1. Welcome and Introductions

Queenan called the meeting to order at 7:02 pm. Introductions on Zoom and around the room were made.

2. Privilege of the Floor

Queenan asked if anyone wished to speak at this time. Beck added economic development and conservation to the agenda.

3. Approval of Minutes – September 17, 2025

Queenan asked if there were any edits to the minutes. Tenhave gave edits to page 2, making House and Senate both uppercase. Queenan asked for a motion to approve.

Tenhav moved the motion, with a second from Pray,

THAT the minutes of September 17, 2025, meeting be approved as amended. A roll call vote was conducted.

Ludt, Corbett, and Boehm abstained. **The motion carried.**

4. NRPC Community Stats Demonstration

Minkarah gave a demonstration on the new NRPC Community Stats from the GIS Team, mainly Emilie Pray and Sara Siskavich. He walked through how to access it from the NRPC website. It links directly to the data source, so we

don't need to manually update. He gave a few demonstrations on the different types of data that can be accessed for grant writing, etc. Minkarah also noted that this is just a subset of data, and it can get more complex if needed.

5. MPO Policy Committee

a. Safety (PM1) Target Setting for Calendar Year 2026

Waitkins gave an overview of Safety PM1 Target Goals for Calendar Year 2026. Memo included in Agenda Packet that matches overview presentation slides. He noted that we are ahead of schedule and need submitted to NHDOT by end of February.

Williams asked what we are going to do to meet those target numbers? Beck asked about autonomous vehicles. Will hold both questions until the end of presentation. Dadak said it sounds ambitious and wants to know how the state police are involved? In terms of how targets are enforced? Waitkins noted that we can encourage that with education and outreach.

Minkarah stated that this action is setting the performing targets, so we know how transportation is performing. In theory, we have a long-range transportation plan. These are our performance measures, and then we add projects to achieve those goals. And we could look back to see if our previous projects met those targets.

Discussion about how these targets fit into the larger transportation picture and how our planning commission can be effective. Beck wanted to put in a caveat about risks and dependencies that aren't identified as part of the plan.

Dadak asked about hot spots. Waitkins talked about how the safety action plan identifies hot spots, and the next step would be a more detailed look at where exactly the incidents occur. Conversation then delved into electric bicycles.

FHWA evaluates the MPO performance on whether we discuss, set, and make progress towards or meet targets. There could be longer term consequences, i.e. corrective actions after an evaluation.

Garruba moved the motion, with an amendment from Beck, Van Der Veen seconds.

THAT the Nashua Metropolitan Planning Organization adopt the updated MPO policy using the existing methodology which is 5-year moving average and a long-term trend in crashes (the trend in all cases presented by staff). A roll call vote was conducted.

Amendment: add the caveat that there are other trends that are outside of our control that are going to impact the results of these targets.

**Ludt, Corbett, Dadak, Boehm, Pray, Williams, Tenhave, Rosenberg, Roche, Constantino voted no.
The motion did not carry.**

Hennessey moved the motion, Constantino seconds.

THAT the Nashua Metropolitan Planning Organization adopt the updated MPO policy and 2026 Safety Performance Targets as discussed. A roll call vote was conducted.

Beck wants to add the same caveat. Hennessey thinks it's implied. Beck moves to amend. Garruba seconds. Beck withdraws the amendment to move things along.

Garruba voted no. The motion carried.

b. November Minor Revisions to the FY2025-28 TIP

No action needed, just informative. Waitkins reviewed the projects that had minor revisions.

c. Position on Potential Turnpike System Toll and Gas Tax increase

Boehm discussed how we have low tolls compared to other states. Most are in favor of raising the tolls and gas tax. Garruba is not in favor because of privacy issue. Some commissions are taking a position on gas and/or toll increase. Beck thinks that we should take a position to increase gas and tolls. Is on the agenda as a discussion point – will be brought on as an action item for February agenda. It was suggested to keep gas and tolls as separate topics. NRPC will give a presentation regarding this topic in February.

d. Other Transportation updates

NH DOT is going to dissolve the Circumferential Highway project ROW. 59 parcels in Litchfield, Hudson, Nashua, and Merrimack. Kicking off and will have meaningful impact. There is a process to go through: the parcels are declared surplus. Then they go to towns first to see if there is an interest. Properties will be offered for sale. Then, they will go to auction if the town is not interested. More to come.

6. Other Business

a. NRPC Annual Forum Date & Topics

Thursday May 7th @ LaBelle Winery. The Executive Committee wants to see what the full commission wants for topics. The last page of packet lists out previous topics, and suggested topics to vote on. Everyone is encouraged to vote and turn in tonight at the meeting.

b. NRPC Grant Assistance Program survey

Emailed at the beginning of the month – please take the survey before December 5th, 2025.

c. NRPC Website Refresh

Will keep apprised as we go along.

d. Other Updates

Regional plan is behind. Was hoping to wrap up sooner. Expect to see an update in February 2026. Hoping to adopt in April or June 2026.

7. Economic Development and Conservation

Start to work them together: human consumption needs and preserve natural resources at the same time. Let's get creative and keep these tracks together. Impacts everyone in our communities. Merrimack has done some interesting things around that. That's what Beck wanted to add – and is adding it as a topic for the forum. She wants to change the conversation by merging those together. Development and Conservation together instead of separate. Maybe conservation and development should talk to each

**NRPC Commission/MPO Minutes
November 19, 2025**

other. Two sides must talk to each other and work together. Keeps trails and conservation within developments. Get creative with solutions. Technology will help answer the question.

8. Commissioner's Roundtable

Van der Veen **Hudson**: Sidewalk fund project is closer to completion. To collect funds and developers to build and maintain sidewalk systems. Rural towns want a more sidewalk system, rather than individual sidewalks to nowhere. Sidewalk corridors have been identified.

Garruba **Hollis**: Budget season: new guidance last week for 2% reduction for budget.

Corbett **Pelham**: Budget season, school side of budget is worrisome. Marsh mammoth project starting in 2026. Culvert going in. Slogging through issues with historic bridge.

Boehm **State of NH**: State side: two highway bills leftover from last year: 1. commuter rail using no state funds. They decided to do an interim study. 2. Continental Boulevard looking into whether town can take over state road. Also noted the need to move fire station on map (because they recently moved to a new location).

Queenan **Litchfield**: 90 new townhouse unit developments going in. Tax revaluation just occurred; a lot of people are not happy. Might be default budget.

Pray **Amherst**: hoping to finalize budget at next meeting. Fire hydrant price went way up. Regional landfill fees went up. Executed safe streets for all agreement. Development for 39 units. Conservation commission putting in articles for \$10mil. Impact fees: law passed to add DPW buildings. School side: elementary schools want a new elementary school, failed 4 times. School budgets are always an issue. 5-year reevaluation starting in January.

Williams **Wilton**: Concerned about the future cost of MS4. At the tail end of MS4 program in NH. It has the potential to be expensive. It is a struggle to find someone to be a consultant. Old storm drains that might not be up to snuff, if they all need to be replaced it could be pricey.

Tenhaven **Merrimack**: Behind on budget, since they don't vote until April. Property tax bills have gone up. They continue to vote down budget. Staff are always the biggest ticket in budget for town and school. Will always see increase in salaries. Fewer students, but budgets keep going up. General issues with health insurance premiums.

Brookline **Rosenberg**: Looking at the impact fee for DPW facility. Responsible for change in the law. Property tax bill delay. DRA isn't back. Developer finally broke ground on 98-unit housing development on rt 13.

9. Adjourn

Pray moved the motion, with a second from Boehm.

THAT the meeting adjourns at 9:11 pm.

All were in favor. **The motion carried.**

The next Commission/MPO meeting is scheduled for Wednesday February 18th, 2026.

Respectfully submitted by Salem Quinn, NRPC Administrative/Communications Coordinator.

MEMORANDUM

TO: NRPC Metropolitan Planning Organization Policy Committee

FROM: Matt Waitkins, MPO Coordinator

SUBJECT: FY2025 – 2028 NRPC TIP Amendment 3 – Analysis

DATE: January 21st, 2026

The Nashua Regional Planning Commission (NRPC) has received proposed Amendment 3 to the adopted Nashua Metropolitan Area FY2025–2028 Transportation Improvement Program (TIP) from the New Hampshire Department of Transportation (NHDOT). The NRPC is expected to amend the TIP with corresponding updates to the FY2023-2050 Metropolitan Transportation Plan (MTP).

The TIP is a prioritized list of federal and state funded regional transportation projects programmed for the next 4 years. NRPC is amending the TIP to account for changes to projects within the Nashua region and to maintain consistency with the Statewide TIP (STIP). This process is being conducted in accordance with the Nashua MPO Public Participation Plan, and Federal and State Regulations. Amendment 3 impacts projects listed in the FY2025-2028 TIP which is part of the 2023-2050 Metropolitan Transportation Plan (MTP) for the region.

A fourteen-day (14) day public comment period for Amendment 3 begins on Monday, January 5th, 2025, and ends on Monday, January 19th, 2026. During this period, Amendment 3 to the TIP will be available for public review on the NRPC website at the [NRPC Transportation Improvement Program \(TIP\)](#) page, and physical copies can be provided upon request to Matt Waitkins, MPO Coordinator at mattw@nashuarpc.org.

Written comments may be submitted through Monday, January 19th, 2026, via email to mattw@nashuarpc.org or via US mail to: Matt Waitkins, NRPC, 30 Temple Street, Suite 301, Nashua, NH 03060.

Following the public comment period, and pursuant to the NRPC Public Participation Plan, the NRPC MPO Policy Committee will hold a public hearing to review comments, solicit final public feedback, and consider adoption of Amendment 3. The public hearing has been scheduled for Wednesday, January 21st, 2026, at 7:00 PM at the Nashua Regional Planning Commission, located at 30 Temple Street, Suite 310, Nashua. The public hearing also can be attended via Zoom at the following link:

<https://nashuarpc.zoom.us/j/88284199663?pwd=cGZKaE5PZEpYRXdROU5UTzhRYnU3dz09>

Meeting ID: 882 8419 9663

Passcode: 875446

TIP AMENDMENT THRESHOLDS - ([Link to NHDOT STIP Amendment Procedures](#))

- Any change to a project that triggers an Air Quality Conformity Determination.
- Adding or removing a project or phase of a project.

- Making a substantive change in the design concept or scope of a project that uses state or federal funds or any regionally significant projects regardless of the funding source.
- A significant change (>25%) in the total cost of a project within STIP years.
- Officially adding a project that had been previously included for illustrative purposes.

ANALYSIS OF THE PROPOSED CHANGES TO PROJECTS

Projects Being Amended in the NRPC Region:

AMHERST (44351) NH122

This is a “Scope Only” change that is highlighted in yellow below.

Approved Scope:

- Construct multimodal facility along N. side of Amherst Street (NH 122) from NH101 to Courthouse Rd.

Proposed Scope:

- Construct multimodal facility along N. side of Amherst Street (NH 122) from NH101 to Courthouse Rd.

Analysis:

- Changing the scope of a project requires an Amendment.

BROOKLINE (40662) - NH 13 and Old Milford Rd - Scope may include construction of a southbound left turn lane from NH13 to Old Milford Road.

Proposed changes:

- The CONSTRUCTION phase is being removed.
- The project estimate during the TIP years will therefore decrease from approximately \$1,188,894 to approximately \$501,083, which is a 58% decrease.

Reason for change:

- To accommodate changes in the draft FY2027-2036 NH DOT Ten Year Plan.

Analysis:

- Removing a project phase requires a TIP Amendment, and,
- A change from the amount approved in the most current STIP of greater than 25% requires an Amendment.

NASHUA (10136A) – NH101A - Capacity, pedestrian, bike, and transit improvements to NH 101A from Celina Ave to Somerset Parkway.

Proposed changes:

- Remove the Right of Way phase from FFY2028 (moving to FY2030-2032 according to the draft 2027-2026 Ten).
- Add Preliminary Engineering phase to FFY2026.
- Decrease funding estimate within the TIP years from \$4,048,288 to \$50,834 (decrease by 98.7%)

Reason for change:

- To accommodate changes in the draft FY2027-2036 NH DOT Ten Year Plan.

Analysis:

- Adding or removing a project phase requires an Amendment, and,
- A change from the amount approved in the most current TIP of greater than 25% requires an Amendment.

NASHUA (16314) – East Hollis Street -Intersection improvements at East Hollis St and Bridge St from C St to the Hudson Town Line.

Proposed changes:

- The project estimate during the TIP is years is increasing from approximately \$3,153,208 to approximately \$4,344,492, which is a 38% increase.

Reason for change:

- Increased Construction phase estimate.

Analysis:

- A change from the amount approved in the most current STIP of greater than 25% requires an Amendment.

WILTON-MILFORD-AMHERST-BEDFORD (13692E) – NH101 - NH101 safety imp. in Amherst id'ed by 2022 Priority Study (~2.7m).

Proposed changes:

- The project is being removed from the TIP.

Reason for change:

- To accommodate changes in the draft FY2027-2036 NH DOT Ten Year Plan.
- The draft Ten Year Plan proposes the following schedule:
 - Preliminary Engineering: FY2030, 31
 - Right of Way: FY20230, 31
 - Construction: 2034

Analysis:

- Removing a project from the TIP requires an Amendment.

Statewide/Programmatic Projects that are being amended:

TECNHOLOGY TRANSFER CENTER (42571) - DURHAM - T2 UNH (LTAP) - Funding for the Technology Transfer Center @ UNH 2026-2027

Proposed change:

- The project is being added to the S/TIP as an individual project.

Reason for the Change:

- The T2 project is a “child” project of the statewide LTAP “Parent” Program.
- The T2 project has become a “stand-alone” project because it is now using not only LTAP funding, but also other funding sources.

Analysis:

- Adding a project to the TIP requires an Amendment.

PROGRAM (RCTRL) – Various – Recreational Trails Fund Act – Projects Selected AnnuallyProposed changes:

- Increase in funding within the STIP years from \$6,005,794 to \$8,301,838 (38%).

Reason for change:

- FY26-28 funding for Recreational Trails Program is being increased based on unobligated funds that will carry over from previous fiscal years. These funds are being added to ensure that the funding from previous years will not lapse.

Analysis:

- Increasing the total funding estimate by greater than 25% within the TIP years requires an Amendment.

PROGRAM (OHHS) – Various – Overhead

This is a “Scope Only” change that is highlighted in yellow below.

Approved Scope:

- Replacement or Rehabilitation of Overhead Sign Structure.

Proposed Scope:

- Replacement or Rehabilitation of Overhead Sign Structure.

Analysis:

- Changing the scope of a project requires an Amendment.

STAFF RECOMMENDATION

The proposed changes made by Amendment 3 to the NRPC TIP and MTP meet all applicable conformity requirements under the conformity rule. The [Draft TIP Amendment 3](#) details these requirements and the NRPC actions to meet them.

The NRPC TTAC, at its January 14th meeting, recommended approval of the proposed Amendment. Action by the NRPC MPO Policy Committee is required to adopt the Amendment at the January 21st meeting. NRPC staff has reviewed this amendment in consultation with the NHDOT, NHDES, US EPA, FHWA, FTA and representatives of the NH MPOs, and recommend approving the amendment changes.

Note: Nashua Transit System, which is the FTA Section 5307(c) applicant, has consulted with the MPO and concurs that the public involvement process adopted by the MPO for the development of the TIP satisfies the public hearing requirements that pertain to the development of the Program of Projects for regular Section 5307, Urbanized Area Formula Program, grant applications, including the provision for public notice and the time established for public review and comment.

January 15, 2026

Proposed Final Safety Performance Targets Categories and Rate: 10 Categories

PTASP Performance Measures												
2026												
Safety Performance Targets												
2026	Mode of Transit Service	Actual vs Targets	Major Event Rate	Collision Rate	Vehicular Collision Rate	Pedestrian Collision Rate	Fatality Rate	Injury Rate	Transit Worker Fatality Rate	Transit Worker Injury Rate	Assaults on Transit Worker Rate	System Reliability Rate
	Fixed Route	Actual	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0
		Targets	2	2	2	0	0	6	0	0	4	85
	Demand Response	Actual	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0
		Targets	0	0	0	0	0	1	0	0	0	30

The Safety Performance Targets in the table above were determined using the reportable safety events to the National Transit Database for calendar years 2023, 2024 and 2025.

2023: 1 injury, 1 major event for fixed route

2024: 7 injuries (6 for fixed route and 1 for demand response), 2 major events for fixed route
4 Assaults on a Transit Worker (non-physical).

2025: 1.7 injuries for fixed route, 2.5 major events for fixed route, 5 assaults on a Transit Worker.

There are no statistics for Assaults on a Transit Worker for Calendar year 2022 and 2023.

NASHUA TRANSIT SYSTEM

TAM FY2026 SGR Targets

Asset Category	FY2025 Target			FY2025 Actual			FY2026 Target		
	Assets over ULB on 10/1/24			Assets over ULB on 10/1/2025			Assets over ULB on 10/1/2025		
Revenue Vehicles	Total #	# Over ULB	% Over ULB	Total #	# Over ULB	% Over ULB	Total #	# Over ULB	% Over ULB
Transit Buses	12	0	0%	12	0	0%	12	0	0%
Paratransit Vans (Cutaways and Vans)	9	5	56%	9	5	56%	9	7	78%
Equipment	Total #	# Over ULB	% Over ULB	Total #	# Over ULB	% Over ULB	Total #	# Over ULB	% Over ULB
Non-Revenue/Service Vehicles	2	0	0%	2	0	0%	2	0	0%
Trucks and other Rubber Tire Vehicles	4	3	75%	4	3	75%	4	3	75%
Facilities	Total #	# Below 3.0	% Below 3.0	Total #	# Below 3.0	% Below 3.0	Total #	# Below 3.0	% Below 3.0
Administrative Offices	1	0	0%	1	0	0%	1	0	0%
Passenger Facility	1	0	0%	1	0	0%	1	0	0%
Maintenance Garage	1	0	0%	1	0	0%	1	0	0%

Narrative:

Paratransit Vans (Cutaway):

Three Cutaways will be purchased in late 2024. The estimated time it will take to build the vehicles is 12 months.

Three (3) vehicles are over the useful life benchmark FFY 24. In FFY 25 the number will increase to 5. The three replacement vehicles will arrive in late 2025 early 2026.

Non-Revenue/Service Vehicles:

There are two Non-Revenue admin vehicles: Ford Escape and a Nissan Leaf.

Trucks and other Rubber Tire Vehicles:

over ULB reduced from 4 to 3. There are only 3 Rubber tire vehicles that are over the ULB. The vehicles are in good condition; therefore, not scheduled to be replaced.

Written by Camille Correa, Transit Administrator and Accountable Executive.

Okay to proceed with submitting the FY 25 targets and narrative overview to NTD.

Camille Correa

Signed

7/15/2025

Date

1 CNG

2 Unleaded 16pax

2 CNG 16 pax

1 unleaded `12 pax